

2025

# BARBADOS ASSOCIATION OF DRAGSTERS AND DRIFTERS CONSTITUTION



Edited by  
Executive Committee  
7/25/2025

# CONSTITUTION

## THE NAME OF THE CLUB AND ITS LOGOS:



## BARBADOS ASSOCIATION OF DRAGSTERS AND DRIFTERS

**MOTTO:** To promote sportsmanship, excellence and fairness in motorsports.

### **The Barbados Motoring Federation:**

The Barbados Association of Dragsters and Drifters hereby recognizes the BMF as the governing body of motorsport and therefore will abide with the rules and regulations of the BMF. The club shall appoint two members to represent the clubs interest at the meetings of the BMF.

The headquarters of the club shall be varied from time to time and be determined by its committee herein after referred to as the committee.

### **1. AIMS AND OBJECTIVES**

- a. Safety at all costs.
- b. To promote motor sport in various disciplines.
- c. To promote the art of drag racing and drifting drivers in Barbados and to encourage safe competitive and courteous competitors.
- d. To allow all drivers to compete without discrimination on the grounds of race, sex, politics, social standing, religion, or creed.
- e. To conduct itself and take such decisions to further its legal obligations and be fair in pursuance of its objectives.
- f. **The Barbados Association of Dragsters & Drifters (BADD) acknowledges the Barbados Motoring Federation (BMF) as the Governing Body for motor sport in Barbados.**

### **2. CLUB YEAR**

The club year shall commence from the 1st of January in every calendar year and shall end on the 31st of December of the same year. Only those members paid up for the current year of an AGM are eligible to vote at that AGM. He/she has to pay subscription for the current year and has up until the day of the AGM to do so.

### **3. STEWARDS**

The club may upon a motion by the general body and approved by a resolution at a general meeting, invite a person or persons believed to be in good standing to be Stewards of the club.

#### **4. MEMBERSHIP**

- a. Membership is open to all interested persons. Members should pay such fees to the treasurer as required by the Committee. Payment can also be made to Motorsport Services.
- b. Every member shall declare opposition to any discrimination on the grounds set out in section 1 prefix (d).
- c. There shall be four (4) main classes of membership: full, honorary, life and temporary.
- d. **Full Member** - A full member is a person over 16 years old (if under 16 years old, then they must hold a valid National BMF license) and who is accepted to the club and has paid their annual subscription.
- e. **Honorary Member** - Honorary members shall be appointed by the committee as it sees fit. Their qualifications shall include professional, public or sporting distinctions related to the furtherance of the club's aims and objectives. **Such members shall not be entitled to vote or hold office in the club. The number of members shall not exceed 2 appointed in any one year.**
- f. **Life Member** - Life members will be appointed by unanimous vote of the committee providing proper notice of the item is served to every committee member 14 days prior to the meeting. Life members shall enjoy all the rights and privileges of individual members.
- g. **Temporary Member** - The Executive Committee may admit any person to temporary membership of the Club for a period of one (1) event provided that such person meets the requirements as set out. A Temporary Member shall not be entitled to all the rights and privileges of a full member nor be elected to the Committee. Further, he/she shall not be entitled to vote, gain points (once

changed to full member they will receive any points they gained prior during temporary membership),

- h. New club members (those who have not been a member of The Barbados Association of Dragsters & Drifters previously) have no voting rights until they have completed a full calendar year of membership.

## **5. APPLICATION FOR MEMBERSHIP**

All applications for membership shall be in an official form and shall be accompanied by membership fees as the Committee shall from time to time prescribe. Every candidate for full membership of the club shall be proposed by one full member and seconded by another full member to both of whom he or she is personally known. Documents to be included are as follows:

- Application Form
- Entrance Fee
- Valid Driver's License or National BMF License
- Certified Proof of Their Blood Group

## **6. ENTRANCE FEE AND SUBSCRIPTION**

The Committee reserves the right to change the membership fees from year to year. All fees are non-refundable.

Every person admitted to full membership of the Club shall pay an entrance fee and an annual subscription fee determined by the Executive Committee

Every person admitted to temporary membership of the Club shall pay a subscription fee for the event for which he/she is admitted as a temporary member.

The annual subscription is due and payable on the **1st day of January** of each year and any member whose subscription remains unpaid by the last day of January **shall not take part in any club activities and shall forfeit all the rights of membership while his or her subscription remains unpaid.**

Any member whose subscription remains unpaid and who is desirous of taking part in any club activities must first pay the outstanding subscription. Any member whose

subscription remains unpaid for a period longer than 12 months shall thereupon cease to be a member and must re-apply for acceptance to the club.

## **7. SUSPENSION AND EXPULSION**

The Committee or Disciplinary Committee has the power to suspend or expel from the club any member:

- a. Whose behaviour is in their opinion likely to bring discredit upon the good name of the club, or whose conduct is inconsistent with the aims and objectives of the club; or whose driving is in their opinion constituted to be dangerous or without due care and attention.
- b. Who has been convicted by a court of law for an offence for which he or she is liable to the cancellation or suspension of his or her driver's license.
- c. Who is in breach of the competition or other regulations of the club which may for the time being be enforced.
- d. Who may display un-sportsmanlike driving or wilfully cause another competitor's vehicle to be damaged during competition by any means whatsoever.
- e. Who has been suspended from another BMF member club.
- f. Any member caught participating in illegal racing, his car driven by him or not and, found guilty by the disciplinary committee will be expelled for life.
- g. Any member deemed by the committee or general membership as disrupting the running and everyday procedures of managing the club.

**Any person whom the Committee has decided to suspend or expel under these rules shall have the right within 14 days of notification to him or her of the Committee's decision, to appeal. The appeal must be given in writing to the secretary of the club.**

**The final Court of Appeal shall be the Governing Body for motor sport in Barbados (BMF).**

Any member suspended from the club under this rule ceases to be a member of the club and shall be barred from all the privileges of membership and all rights to the property or funds of the club.

## **8. MANAGEMENT**

The affairs of the club shall be managed by the management committee and be constituted of up to 5 titled members and 2 floor members.

**Chairman**

**Vice Chairman**

**Secretary**

**Treasurer**

**Public Relations Officer**

**Two (2) Floor Members**

The term of office shall be for 2 years.

The **Executive Committee** shall be elected at the **Annual General Meeting** of the club and shall hold office for the ensuing two years until successors have been duly elected. Four members of this Committee shall make up a quorum. Anyone to be nominated for the position of Chairman or Vice Chairman must have experience on the committee prior and hold office for at least two full terms. The meeting will be called to order at the time and date in the official notice of the meeting. If there are not enough financial members present to constitute a quorum at this time, in one hour those present will constitute a quorum and the meeting will proceed”.

- a) The Executive Committee shall have and exercise the following powers, authorities and functions concerning the club:
  1. The sole management of the affairs and business of the Club
  2. The appointment of any person(s) to represent the club in capacity.

3. The appointment of such sub-committees as it may consider necessary and the delegation of all or any of its powers to any such committee.
  4. The Committee shall meet at any time that the Chairman or Secretary prescribes or on a written request of 4 members of the Committee.
  5. Forty-eight hours' notice of any meeting shall be given by the Secretary to the members of the Committee.
  6. The Chairman shall preside at all meetings of the club and is entitled to sit in such a capacity at any sub-committee meeting.
  7. In the absence of the Chairman his responsibility shall fall on the next highest ranked Committee Member or whom he may designate.
  8. **In the event, that a committee member, after having been given due notice of each occasion, fails to attend 3 consecutive Committee Meetings the post shall be deemed vacant and a General Meeting called to fill that vacant post.**
- b) **The Committee shall recognize the Barbados Motoring Federation as the Governing body of motor sport in Barbados and shall have two members of its executive committee representing the Club at all sittings of the Board of Management of the Barbados Motoring Federation.**

## **9. GENERAL MEETINGS**

There shall be quarterly general meetings to discuss matters concerning the club.

Quorum - A Quorum shall consist of the number of members present at a meeting provided that such a number exceeds 30% of the financial members as per the previous year. However, only those members present who are financial will be allowed to vote or hold office. If a quorum is not achieved, the meeting shall be called again with due notice and the attending members at the second meeting will be the quorum.

## **10.ANNUAL GENERAL MEETING**

The Annual General Meeting of the club shall be held before the first event of each year at which the business to be conducted shall be:

- a) Minutes of the last Annual General Meeting and matters arising thereof.
- b) The Chairman's review of the activities of the club over the past year.
- c) The consideration and adoption of an audited financial statement of the club.
- d) The election of the Executive Committee for the current year.
- e) This committee shall be elected for a period of 2 years.
- f) The appointment of an Auditor.
- g) The consideration of motions and resolutions which have been properly submitted in accordance with these rules.
- h) General Business.

The Secretary of the club shall give not less than 14 days written notice to all members of the date, time and place and business to be transacted at any meeting or otherwise. Any member desirous of having a motion, nominations or resolution placed on the agenda for the Annual General Meeting shall submit the same in writing to the Secretary of the club at least 7 days prior to the scheduled date of the Annual General Meeting.

## **11.SPECIAL MEETINGS**

"A no confidence vote" can be brought against any member of the Committee supported by 1/3 of the financial members of the general body at a meeting and/or a special meeting called by a 1/3 of the members who would have to submit their request to the Secretary. Any such request should specify the business which is proposed to take place at the meeting and no other business shall be considered at that meeting.

Any decisions taken at any meeting not formally convened are null and void.

## **12.SPECIAL/SUB COMMITTEES**

The following sub-committees shall be elected annually at the first meeting of the committee and shall continue in office until their successors are appointed:-

- Disciplinary
- Fund Raising
- Public Relations
- Development
- Special Committees

Each committee shall consist of at least three persons and shall act on terms or reference determined by the Executive Committee.

For a committee with three persons, two shall form a quorum; in any other case, three shall for a quorum.

For any meeting an official notice with an agenda shall be circulated to the members concerned.

All committees shall submit a report of each meeting to the board for ratification of decisions, two (2) week after such a meeting.

Decisions taken at any meeting not formally convened are void.

The following shall be the powers and duties of the several committees.

### **Disciplinary**

The Disciplinary Committee shall consist of five persons, who shall have the authority to hear and determine all complaints made by or against any member and to take disciplinary action against any member as it may deem expedient. The decisions of this committee shall be subject to appeal to the Committee of Management within fourteen (14) days from the day written notice is given to the member. The disciplinary action

shall not take effect until the appeal has been adjudicated by the Committee of Management. Any decisions made by the Committee of Management are subject to appeal to the Stewards

**No person shall take part on any such judicial committee, where a decision has to be made if he/she was involved as a competitor or official in the question.**

**Any member who is disciplined by any affiliate member of the BMF shall be deemed disciplined by BADD as well.**

### **Fund Raising**

The Fund Raising Committee shall consist of no less than four persons, one of whom shall be the Treasurer. Their duties shall be to make arrangements for the collecting of receipts of all activities arranged by and under the control of the Club, and to organise and control the raising of funds for the Club. Plan and organise fund raising activities.

### **Public Relations**

It shall plan and co-ordinate all matters affecting the Executive Committee's relationship with its members other associations and organisations, and the public in general; and shall advise the Executive Committee on all public relation matters. It shall ensure that activities and results are properly and positively published in a timely manner.

### **Road ¼ or 1/8 Mile Events**

It shall have responsibility for all aspects of the planning, co-ordination and implementation of road closure events. It shall prepare and execute training programmes and clinics and advise the Executive Committee on all aspects of road closure events.

### **Development**

It shall make recommendations to the Executive Committee on matters concerning the development of the sport and long-range planning for the continuity of the Club.

### **Special Committees**

As appointed by the Committee of Management for such purposes as they see fit from time to time.

#### **14. STATUTES, LAWS & BYLAWS**

Any modifications of the present Statutes, Laws or Bylaws must be proposed by a member or by the Executive Committee, must be in writing and must reach the Secretary at least one month before the date fixed for the Annual General Meeting or an Extraordinary General Meeting if so called.

The Secretary shall communicate any proposal in writing to every financial member in the notice of the meeting.

After such communication, a proposal may be withdrawn at any time by the member of Executive Committee who made it. Such withdrawals must be made in writing unless it is made by the member during the meeting called for consideration of the proposal. The by-laws may be changed by a special majority of the votes.

#### **15. DUTIES OF THE SECRETARY**

The Secretary shall perform such duties as determined by the Committee and shall:-

- a) Keep a register of all members of the club.
- b) As far as possible attend all general meetings and meetings of the Committee.
- c) Cause the minutes of the proceeding at all general meetings and meetings of the Committee to be kept and be the custodian of all papers and records pertaining to the affairs of the club.
- d) To notify members of all events in a timely manner.
- e) Responsible for all incoming and outgoing correspondence.

Reports of all sub-committee meetings shall be furnished to the Secretary within two weeks of such meeting. Such reports must be signed by the appointed Chairman of the sub-committee.

#### **16. DUTIES OF THE RACE DIRECTOR**

- a) To give adequate notice of all dates to all competitors of General Meetings, Race Meets and Driving Clinics in association with the Secretary.

- b) To co-ordinate all aspects of any event involving venues, dates, safety personnel and marshals to the end of executing a safe and efficiently run event.
- c) To see that each event starts on time.
- d) To liaise with competitors as to the planning of the next event.

#### **17.DUTIES OF THE TECHNICAL DIRECTOR**

- a) To circulate, enforce and create additional rules pertaining to the mechanical workings of competing vehicles.
- b) To organize all technical assistants, scrutineers and timing equipment.
- c) To apply in writing all applications and letters of permissions for all events.
- d) To maintain the club's equipment in a proper working order.

#### **18.DUTIES OF THE TREASURER**

- a) Collect all dues, fees, levies, gate receipts and other monies payable to the club and deposit them in the club's account.
- b) Make all necessary payments on behalf of the club by cheque which must bear 2 authorized signatures.
- c) Submit a statement showing the current financial position of the club once a month to the Executive Committee in meeting.
- d) Plan and organize fund raising activities, prepare budgets, control expenditure and maintain proper accounting records of all financial activities pertinent to the club.
- e) Produce to each Annual General Meeting of the Council an audited balance sheet and an income statement made up to the 31st day of December.

#### **19. DUTIES OF THE VICE PRESIDENT / VICE CHAIRMAN**

To support the President and contribute to the overall smooth operation and strategic direction of the club. This includes assisting with tasks, chairing meetings when the President is absent, and potentially taking on the President's responsibilities in their

absence. The VP also plays a role in planning, policy implementation, and fostering collaboration among members.

- a)** Working closely with other officers, particularly the Secretary and Treasurer, to ensure the club's day-to-day activities run smoothly. Participating in club decision making processes and helping to implement policies and plans. The VP may chair committee meetings and the annual general meeting when the President is unavailable.
- b)** They may monitor the club's strategic plan and ensure that day-to-day functions align with the overall goals.
- c)** The VP may play a role in planning and executing club events and activities.
- d)** Act as a point of contact: The VP may serve as a point of contact for members, encouraging participation and engagement.
- e)** They need to communicate clearly with the President, other officers, and members.
- f)** Represent the club: The VP may represent the club at events or meetings as needed.
- g)** The Vice President / Vice Chairman must have an understanding of club operations: They should have a good understanding of the club's constitution, rules, policies, and procedures. Effective time management and organizational skills are essential for managing the various responsibilities. The VP should be able to work effectively with others and foster a sense of teamwork. They should be able to identify and address challenges that arise within the club.
- h)** The vice president / vice chairman may be involved in overseeing the club's finances and ensuring that financial procedures are followed

## **20. DUTIES OF THE CHAIRMAN / PRESIDENT**

The president/chairman of a club is the key leader, responsible for guiding the club's overall direction and ensuring its smooth operation. This includes setting strategic goals, chairing meetings, acting as the club's spokesperson, and fostering a positive and

inclusive environment for members. The president also works closely with the rest of the club's leadership to ensure the club's success and fulfillment of its mission.

- a) The president, along with the committee, helps establish the club's goals and objectives for the year, ensuring they align with the club's mission and member expectations.
- b) The president provides overall leadership, direction, and guidance to the club's activities, ensuring that the club stays on track to achieve its goals.
- c) The president helps the club develop and implement strategic plans for the future, considering potential risks and opportunities.
- d) The president works to create a welcoming, inclusive, and engaging atmosphere for all club members.
- e) The president typically presides over club meetings, including committee meetings and the annual general meeting, ensuring they are well-organized and productive.
- f) The president maintains order during meetings, facilitates discussions, and ensures that all members have an opportunity to contribute.
- g) The president often works with other officers, like the secretary, to prepare agendas and ensure that meetings run smoothly.
- h) The president serves as the main point of contact for the club, representing it to external parties, such as the parent organization, local council, or other clubs.
- i) The president may be involved in promoting the club's activities and achievements to the wider community.
- j) The president works to build strong relationships with other clubs, organizations, and individuals who can support the club's goals.
- k) The president delegates tasks to other committee members and supports their efforts in carrying out their responsibilities.
- l) The president ensures that the club operates in accordance with its constitution and relevant laws and regulations.

- m) The president is involved in efforts to recruit new members and ensure that existing members remain engaged and active.
- n) The president may be involved in overseeing the club's finances and ensuring that financial procedures are followed.

## **21. DUTIES OF PUBLIC RELATIONS OFFICER**

The Public relations officer oversees all marketing for the club, any sub-committee that may be formed to deal with promotions and public interaction, event posters, social events etc. Maintaining and advise the Executive Committee on public image.

## **22. DUTIES OF A FLOOR MEMBER**

A floor member in a club typically performs a variety of duties to ensure the smooth operation of the club and a positive experience for members and guests. These duties can include maintaining a civil atmosphere, assisting with member needs, enforcing club rules, and contributing to the overall success of club activities.

- a) They should be knowledgeable about club facilities, events, and membership information, and be able to answer questions and provide assistance to members.
- b) Floor members may be responsible for ensuring that members adhere to club rules and policies, such as dress codes or guest policies.
- c) They may be responsible for ensuring that the club floor is clean, tidy, and well-maintained, including tasks like stocking supplies, emptying trash, and reporting maintenance issues.
- d) Floor members may be involved in setting up for events, assisting with event logistics, or providing support to event organizers.
- e) They can help to promote club events and services by informing members, distributing promotional materials, or making announcements.
- f) Resolving minor issues and escalating complex problems: Floor members may be expected to handle minor member complaints or disputes, and to escalate more serious issues to the appropriate club management or staff.

- g) They should strive to build positive relationships with members and foster a sense of community within the club.
- h) Floor members should be aware of and adhere to all safety and security protocols of the club.
- i) They should work effectively with other club staff, such as bartenders, servers, or event staff, to ensure a seamless experience for members.

Examples of Specific Tasks:

- Checking in members and guests.
- Assisting with setting up for events.
- Providing directions or information.
- Handling minor maintenance issues.
- Resolving conflicts between members.
- Offering assistance with equipment or facilities.
- Helping to create a positive atmosphere and encourage participation in club activities.

### **23. APPOINTED AUDITOR**

At each Annual General Meeting an auditor shall be appointed to audit the accounts of the club for the current year.

### **24. FUNDS OF THE CLUB**

The financial records of the club shall be kept by the Treasurer and shall be kept in the club's account. The accounts of the club shall be audited annually by an auditor appointed at the Annual General Meeting. A certified Balance Sheet shall be sent to each member at least 7 days prior to the Annual General Meeting. The funds of the club shall at no time be used by or given to any member of the club regardless of standing for personal use.

### **25. INTERPRETATIONS AND AMENDMENTS**

The Committee reserves the right to make or amend any rules relative to any of the club's activities

The constitution and laws of this club shall not be added to, revoked, amended, deleted or be replaced or altered and no changes made save by a majority of members present and voting at a General Meeting. Thirty days' notice of the intention to propose any changes shall be given to the Secretary who shall send written notice of the same to every financial member at least one week before the General Meeting is to be held.

The Committee of the club is the sole authority for the interpretation of this constitution and the decision of the Committee upon any question of interpretation of any matter affecting the club and not provided for by this constitution shall be final and binding until such decision shall be overruled at a General Meeting.

Every member of the club shall be in possession of a copy of the constitution and laws of the club including all amendments, Vehicle Classifications and Championship Regulations.

### **25. DISSOLUTION OF THE CLUB**

If upon dissolution of the club there remains after the satisfaction of all debts and liabilities, funds constituting a positive balance on the club's account, this balance shall be given to a charity of the members' choice.

## **BYLAWS**

### **ROAD SPEED EVENTS**

1. All speed events shall start at the time decided on by the Executive Committee and/or approved by the Government Ministries.
2. Scrutineering should start no later than 2 hours before the start of these events.
3. Drivers shall be present with the car while the scrutineering process is in session.

4. Drivers License and BMF License shall be presented at all events and in the case of public road events, insurance certificates shall also be presented.
5. Any driver who fails to provide such documents shall report to the Clerk of the Course of clearance before he/she is allowed to drive.
6. Entry fees for events shall be determined by the Executive Committee for each event inclusive of insurance and license fees or that charged by the BMF. Any competitor entering or filling out an entry form on the day of the event shall pay a penalty. Any competitor entering or filling out an entry form after the closing off date for entries shall pay a late entry fee of \$50.00. All fees are non-refundable.
7. Once a driver has started any passes whether qualifying or practicing from the start line their insurance and entry fee becomes non-refundable. BMF license fees are not refundable nor are club membership fees. Event entry fee and insurance are refundable once no starter sheet has been signed or individual has completed a single pass.
8. In the event an event must be cancelled, or event is unable to complete it is the choice of the committee to allow entry fee to roll over to next available event.
10. The Clerk of the Course is the sole manager and controller of the event. His word is final.
11. The Chief Marshall is responsible for the placing of Marshalls, safety equipment, radios and flags.
12. No event shall start until the course and/or all known roads are marshalled and controlled.
13. Police and Island Constables shall be assigned at the entry and exit roads and in the pits at all events.
14. There shall be an official practice run and thereafter at least one official qualifying run, which shall be timed, as well as the practice run.
15. Drivers shall make themselves available to participate at least 1 official qualifying run and it is their responsibility to know when their run is next.

16. Drivers should indicate to the starter or pit manager whether he/she is taking part in a qualifying run.
17. Any car that runs off the course break down in any way shall be scrutineered by 2 official scrutineers before making another run during the event.
18. Any driver who fails to get his car to the starting line for an official run shall forfeit his turn once official grace time by the ASRS has passed. (See ASRs).
19. Any car crossing the finish line must do so under its own power. Failure of a car to do this constitutes a non-finisher. Any competitor's car, which is deemed to be a non-finisher, shall not be given a placing in that particular race or progress up the ladder.
20. Times shall be available during and after each race and at any time during an event.
21. Championship points and positions shall be made available to all drivers not more than 14 days after each event.
22. A Chief Scrutineer shall head scrutineers and all other assistants shall take their directions from him. All Assistant Scrutineers shall report to the Chief Scrutineer who will then make a final decision on any matter arising.
23. The Chief Scrutineer shall report all decisions taken to the Clerk of the Course.
24. The Chief Scrutineer's professional opinion of the fitness of any vehicle to race is final.
25. The Chief Marshall shall give account for the entire club's equipment especially any equipment on loan to the club (e.g., radios, fire extinguishers, barriers, etc).
26. Marshals shall meet before each event as a complete body to plan strategies and decisions to be taken for the safe running of the event.
27. The Treasurer shall submit a financial report to the Committee at the end of every event once available.

## **GENERAL**

1. All the Club's electronic and auxiliary equipment shall be placed in the auxiliary container or room and remain there until further use.

2. At the end of every month an inventory shall be taken of all Club equipment.
3. The Club's equipment shall be the sole responsibility of the TECHNICAL DIRECTOR or his nominee from the Executive Committee.
4. No committee member shall store or keep club equipment for his personal use or loan it out.
5. The Chairman shall make sure that these by-laws are adhered to at all times and any member showing dissension shall give a valid reason for doing so.
6. Further by-laws shall be added from time to time as the Committee of Management sees it fit to do so in the interest of the smooth running of the Clubs activities.
8. The Club shall only disburse funds or money to the winner of any trip if that fund were given by a sponsor. **The Club funds shall not be disbursed.**
9. Cheques pertaining to the Club's funds shall be signed by two (2) of three Persons on the Executive Committee, namely - the Chairman, the Treasurer and/or Secretary or Vice Chairman.